

PUBLIC UTILITY DISTRICT # 1
of Jefferson County
March 4, 2009

**REGULAR MEETING
MINUTES**

DRAFT

CALL TO ORDER

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:00 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Wayne G. King, President
Ken McMillen, Vice-President
Dana Roberts, Secretary
James Parker, District Manager
Kate Pike, Brisa Services

AGENDA

The Agenda was approved as submitted.

APPROVAL OF MINUTES

MOTION: By Commissioner McMillen, Second by Commissioner Roberts, carried unanimously, to approve the Regular Meeting Minutes of February 18, 2009.

APPROVAL OF VOUCHERS

MOTION: By Commissioner Roberts, Second by Commissioner McMillen, carried unanimously to approve payment of:

Warrants No.14725 through 14739 in the amount of \$ 21,967.59; and
Warrants No.14740 through 14806 in the amount of \$ 43,495.65
For a Total of \$ 65,463.24

ITEMS FROM THE FLOOR (not listed on the Agenda)

None

COMMISSIONER'S REPORTS

Commissioner McMillen

February 19 and 20: Attended meetings of the Washington PUD Association.

February 27: Attended a Bonneville Power Association workshop in Seattle.
March 4: Attended a presentation by Gary Saleba, EES Consulting, Inc. regarding electric power provision.
March 5: Expect to attend WPUDA water committee and legislative committee meetings.
March 16: Expect to attend a meeting with the Pacific PUD regarding electric power provision.

Commissioner Roberts:

February 19: Traveled to the Columbia River PUD (CPUD) in Oregon with the District Manger to research public power.
February 24: Attended the meeting of the WRIA 17 Steering Committee.
February 26 and 28: Provided assistance to the Jefferson County Conservation District at the annual fundraiser.
March 4: Attended a presentation by Gary Saleba, EES Consulting, Inc. regarding electric power provision.
March 10: Expect to attend a meeting of the WRIA 17 Planning Unit.
March 16: Expect to attend a meeting with the Pacific PUD regarding electric power provision.

Commissioner King

February 24: Attended a meeting of the WRIA 17 Steering Committee.
February 25: Met with Jim Parker and Karl Karzmar, Puget Sound Energy regarding electrical power.
February 26: Attended a meeting of the Peninsula Development District
March 4: Attended a presentation by Gary Saleba, EES Consulting, Inc. regarding electric power provision.
March 10: Expect to attend a meeting of the WRIA 17 Planning Unit.
March 16: Expect to attend a meeting with the Pacific PUD regarding electric power provision.
March 17: Expect, with the Manager, to meet with U.S.Navy personnel.

ACTION ITEMS

a) Resolution - PUD to Join Energy Northwest

MOTION: By Commissioner McMillen, Second by Commissioner Roberts, carried unanimously, to adopt Resolution No. 2009-003, making application for membership in Energy Northwest.

The Manager will send the Resolution and note that Commissioner McMillen will serve as the District's representative, with Commissioner Roberts to act as alternate.

DISCUSSION ITEMS

a) Secord Assessment

The Manager presented correspondence from Mark Secord, owner of Marrowstone Island property, regarding an additional water meter and spur line.

After discussion, it was agreed that the PUD will provide the line material and Mr. Secord will provide installation, that the PUD will provide a second meter, and that Mr. & Mrs. Secord will be permitted a second assessment.

b) New Auditing Officer

As Thomas Neal has resigned, effective February 25, after over 20 years of service as Auditor with the PUD, the Manager presented a proposal to approve David Papandrew, the District's contracted accountant, as the Auditing Officer, effective March 1, 2009. After discussion, the Board took the following ACTION: MOTION: By Commissioner McMillen, Second by Commissioner Roberts, carried unanimously, to approve the appointment of David Papandrew as the Auditing Officer, effective March 1, 2009.

c) SRF loan

The Manager reported that the District has applied for \$1.6 million from the State Revolving Fund, normally a loan, but currently thought to include federally provided grant funds, to render treatment for removing potential contaminants from the Sparling Well. This is considered a "shovel ready" project, with some previous engineering study completed.

MANAGER'S REPORT/OLD BUSINESS

LUD 14 (Marrowstone Island): Jefferson County treasurer has received \$1,141,768.70 in assessment payments. There are 612 full assessments, 206 partial assessments and 81 exemptions. Regarding funding, the Manager is to meet with First Federal Savings and Loan of Port Angeles, the County Treasurer and bond attorney for final finance decisions. Concerning installation of a new supply line in the causeway between Indian and Marrowstone Islands, Department of Transportation, SEPA, JARPA and shoreline permit applications have been submitted.

Olympic Mobile Village: Canal Pumps has installed pump. Testing is imminent.

Power Authority: The Manager and Commissioner Roberts met with Columbia River PUD (CPUD) in Oregon staff, and the Manager has set meeting regarding deliverance of public power with Pacific PUD for March 16.

Economic & Engineering Services (EES) addressed the Board this afternoon on power-related issues. Requests for Qualifications have been received for project manager, legal and appraisal services.

STAFF REPORTS

None

PUBLIC COMMENT

Phil Otness urged that, prior to halting maintenance of fire hydrants, the District

be sure it is being done by another agency or party.

CORRESPONDENCE

1. Brochure from the FCS Group regarding a recent Lane v. Seattle Supreme Court ruling.
2. Press release announcing completion of sale of Puget Energy, parent company of Puget Sound Energy.

ADJOURNMENT

MOTION: By Commissioner McMillen, Second by Commissioner Roberts, carried unanimously, to adjourn the Regular Meeting at 6:34 p.m.