

PUBLIC UTILITY DISTRICT # 1
of Jefferson County
August 1, 2007
REGULAR MEETING
MINUTES

DRAFT

CALL TO ORDER

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:03 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Dana Roberts, President
Wayne G. King, Vice-President
M. Kelly Hays, Secretary
James Parker, District Manager
Bill Graham, District Resource Manager
Kate Pike, Brisa Services

AGENDA

The Agenda was approved as submitted.

APPROVAL OF MINUTES

MOTION: By Commissioner King, Second by Commissioner Roberts, carried unanimously, to approve the Regular Meeting Minutes of July 18, 2007 and the Special Meeting Minutes of July 30, 2007.

APPROVAL OF VOUCHERS

MOTION: By Commissioner Hays, Second by Commissioner King, carried unanimously to approve payment of:

Warrants No.12700 through 12714 in the amount of \$20,731.49; and
Warrants No.12715 through 12757 in the amount of \$329,560.16;
For a Total of \$329,560.16

(NOTE: Checks No. 12137 through 12649 are VOID)

ITEMS FROM THE FLOOR (not listed on the Agenda)

Bill Graham addressed the Board regarding the Instream Flow Rule setting and a likely impact of assignments of future water rights. He emphasized a need for municipal water purveyors to work toward ensuring that an

appropriate, reasonable Rule is set and the need for the public to be informed.

Bob Henderson, Quilcene, presented photos of the Quilcene water system and discussed financing options for participation in that system.

COMMISSIONER'S REPORTS

Commissioner King

July 30: Attended Special BOC Meeting regarding Snow Creek connections.

July 31: Attended DOE Instream Flow Rulemaking public forum at Chimacum Schools

Commissioner Hays

July 30: Attended Special BOC Meeting regarding Snow Creek connections.

September: Expect to be out-of-area for the month.

Commissioner Roberts

July 24: Attended meeting of WRIA 17 Steering and Technical Committees

July 30: Attended Special BOC Meeting regarding Snow Creek connections.

July 31: Attended DOE Instream Flow Rulemaking public forum at Chimacum Schools

ACTION ITEMS

a) Award Bid: mid-Quimper

MOTION: By Commissioner Hays, Second by Commissioner King, carried unanimously, to award the bid for construction of the mid-SR116 portion (approximately 17,000 lineal feet) of the Quimper Water System (Marrowstone Island) to Lydel Construction, Inc.

b) Snow Creek letter/assignment

The Manager presented a memo-for-record providing a written record for the disposition of available connections for the Snow Creek Ranch Water System. The Board again discussed the history of the Snow Creek system, upgrades and expenditures, Department of Health determination of number of connections, current water rights from the Department of Ecology, and a property owner's request for additional hook-ups. Commissioners recommended forwarding the memo to legal counsel for review, with special note that "condition of transfer would be a recorded document...." should include "copy to PUD of Jefferson County", and that the PUD will tie up connections only if they are paid for and tied to a short

platt. (hmmm. I think this is right, but please help with the wording if not).
The Manager will address.

DISCUSSION

c) Soft start pump system - Sparling well

The Manager presented proposals by Double D Electrical, Inc. for installation of well soft start pump system(s) and buffer tank pumps. Additional proposals will be sought.

b) Adelma Beach transfer

Deferred. (actually, this was just skipped and I felt like this was the way to handle. ???)

c) Resolution to cancel warrant

The Manager presented for review Resolution No. 2007-009, canceling an outstanding warrant that has not been redeemed within one year. Action is expected at the next Regular Meeting.

d) Power Authority

The Manager presented information concerning a proposed rate increase for Puget Sound Energy, noting particularly a resulting impact on the Beckett Point project. Options are being investigated.

e) Cotton Drainfield costs

The Manager updated the Board on the Cotton drainfield situation. The drainfield (serving four homes) is still not considered safe; expenditures for septic pumping is at approximately \$61,000. The Manager is investigating application for an RUS grant to study the possibility of consolidation of this system with other(s).

MANAGER'S REPORT/OLD BUSINESS

LUD 14 (Marrowstone Island): Staff will address SR116 bid documents and requirements for Griffith Point Road, with a November/December timeframe expected. Schwartz Road is near completion. The Public Works Trust Fund loan has covered approximately \$900,000, with coverage expected for the next phase. Bank loan is anticipated for later phases; however, State Revolving Fund (am I right that this is SRF?) is hoped for.

Indian Island: Interest is again being shown by U.S. Navy.

Becket Point: Second archaeology invoice has been forwarded to Jefferson County. Pape & Sons and Parametrix are to track changes related to archaeology discoveries. Drainfield is near completion with

installation of septic tanks and their inspection by Department of Health pending. Fees by Puget Sound Energy for 3-phase power have been raised from \$60,000 to \$100,000.

Quilcene: Land sale escrow closing has been extended. Staff has informed water system connectors to pay fees.

Olympic Mobile Village: An Environmental Assessment has been resubmitted to RUS; that staff is addressing funding package, with notification pending.

SCADA project: Nothing new to report

Rate Study: Workshop is scheduled for August 8, 2007.

STAFF REPORTS: Auditor Report

None

PUBLIC COMMENT

None

CORRESPONDENCE

None

ADJOURNMENT

MOTON: By Commissioner Hays, Second by Commissioner King, carried unanimously, to adjourn the Regular Meeting at 7:19 p.m.