

PUBLIC UTILITY DISTRICT # 1
of Jefferson County
December 13, 2006
REGULAR MEETING
MINUTES

CALL TO ORDER

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:01 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington.

Commissioners and staff present were:

Dana Roberts, Vice-President
Wayne G. King, Secretary
James Parker, District Manager
Bill Graham, District Resource Manager
Thomas C. Neal, District Auditor
Kate Pike, Brisa Services

AGENDA

The Agenda was approved with the addition of Discussion Item c., Resource Manager and Department of Ecology interface.

APPROVAL OF MINUTES

MOTION: By Commissioner Roberts, Second by Commissioner King, carried unanimously, to approve the Regular Meeting Minutes of November 15, 2006.

APPROVAL OF VOUCHERS

MOTION: By Commissioner King, Second by Commissioner Roberts, carried unanimously to approve payment of:

Warrants No.11294 through 11308 in the amount of \$17,864.53, and
Warrants No.11309 through 11323 in the amount of \$18,426.52, and
Warrants No. 11324 through 11345 in the amount of \$23,079.54, and
Warrants No. 11346 through 11386 in the amount of \$235,326.66

For a TOTAL: \$294,697.25

ITEMS FROM THE FLOOR

None

COMMISSIONER'S REPORTS

Commissioner King

On November 30, attended, with Bill Graham, a meeting of WRIA 16 in Hoodspport.

On December 5, attended a Conservation District open house at WSU Extension

On December 6, attended a meeting at Mason County PUD regarding Parks Department sewer system.

On December 7, attended, with Bill Graham, a meeting of WRIA 16 in Hoodspport.

On December 12, attended union negotiations at the PUD District office.

On December 12, attended a meeting of the WRIA 17 Planning Unit.

On December 21, expect to attend, with Bill Graham, a meeting of WRIA 16 in Hoodspport.

Commissioner Roberts

On December 5, attended a meeting of the WRIA 17 Steering Committee.

On December 12, attended a meeting of the WRIA 17 Planning Unit.

Commissioner Hays

On November 16 & 17, attended WPUDA meeting in Watcom County

On November 21, attended a pre-construction meeting on Marrowstone Island with Seton Construction; also met with engineers from the Department of Transportation; and also met with Dean Boyer, WPUDA public relations representative, regarding an article on water law and regulations.

ACTION ITEMS

a. RESOLUTION: Transfer of Quilcene waterline from County to PUD

The Manager presented an Agreement by and between Jefferson County and PUD No. 1 of Jefferson County to Transfer Ownership of County Waterline (in Quilcene).

MOTION: By Commissioner Roberts, Second by Commissioner King, carried unanimously, to authorize execution of the above-referenced agreement.

b. Quilcene Property Sale

The Resource Manager presented a real estate purchase and sale agreement and a deed of right to use land for salmon recovery and conservation purposes regarding surplus property in Quilcene.

MOTION: By Commissioner Roberts, Second by Commissioner King, carried unanimously to accept the submitted agreement and forward to legal counsel.

c. 2007 Schedule of Meetings

MOTION: By Commissioner Roberts, Second by Commissioner King, carried unanimously to approve the submitted schedule of 2007 Regular BOC Meetings.

d. 2007 PUD BOC Officer Assignments

MOTION: By Commissioner Hays, Second by Commissioner King, carried unanimously to accept the proposed rotation of PUD Board Positions: President: Dana Roberts; Vice-President: Wayne G. King; Secretary: M. Kelly Hays, effective January 1, 2007.

e. Change order - Quilcene System

The Manager presented an update on bids and actual costs for the Quilcene water system. No action was taken.

DISCUSSION ITEMS

a. ATEC Cover

The Manager presented two estimates for cover replacement at the ATEC site. The Board directed that further investigation continue.

b. Beckett Point Water Tank Incident

The Manager will meet with a soils engineer to investigate erosion issues. Installation of a pressure-reducing station was addressed.

c. Resource Manager and Department of Ecology interface

Commissioner King raised the subject of tracking time and compensation of staff (Resource Manager) for participation in WRIA 16 and WRIA 17 matters.

MANAGER'S REPORT/OLD BUSINESS/ UPCOMING EVENTS

At the Airport Well, screen cleaning is being addressed and the search for a well driller continues.

On the LUD 14 (Marrowstone Island) project, regarding the Fort Gate extension, work is completed with installation of a first meter. Regarding the North SR 116 extension, construction is in progress. Department of Transportation approved a waiver to work during the winter months, as well as a crossover at Schwartz Road. The District has been reimbursed (\$400,000) from Public Works Trust Fund for the completed portion.

Regarding Indian Island, there are no new updates on a water system acquisition.

At Becket Point, bid documents are being prepared by Parametrix with expected notification in early January. Permits have been secured and financing is progressing. See discussion this meeting regarding erosion issue.

In Quilcene, staff met with Lydel Construction and D&D regarding additional charges for boring. Staff is considering painting existing water tank with future requests for funding a new tank. See discussion this meeting regarding surplus property sale.

With regard to Olympic Mobile Village, registered letters have been sent to eight Tribes concerning any historical impact of a project. The Manager is addressing securing easements from adjacent properties.

STAFF REPORTS

Auditor's Report. Everything is in order.

CORRESPONDENCE

None

EXECUTIVE SESSION

At 7:18 p.m. the Board adjourned to Executive Session for the purpose of discussion regarding Union Negotiations. There was no ACTION taken.

ADJOURNMENT

The President adjourned the Executive Session at 7:40 p.m.

M. Kelly Hays, President
President

Dana Roberts, Vice-

Wayne G. King, Secretary