

**PUBLIC UTILITY DISTRICT # 1**  
of Jefferson County  
February 7, 2007  
REGULAR MEETING  
**MINUTES**

**CALL TO ORDER**

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:00 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Dana Roberts, President  
Wayne G. King, Vice-President  
James Parker, District Manager  
Bill Graham, District Resource Manager  
Kate Pike, Brisa Services

**AGENDA**

The Agenda was approved as submitted.

**APPROVAL OF MINUTES**

MOTION: By Commissioner King, Second by Commissioner Roberts, carried unanimously, to approve the Regular Meeting Minutes of January 17, 2007.

**APPROVAL OF VOUCHERS**

MOTION: By Commissioner King, Second by Commissioner Roberts, carried unanimously to approve payment of:

Warrants No.11514 through 11528 in the amount of \$18,201.18, and  
Warrants No.11529 through 11567 in the amount of \$45,203.32

For a TOTAL of: \$63,404.50

**ITEMS FROM THE FLOOR**

None

**COMMISSIONER'S REPORTS**

### **Commissioner King**

On January 18, attended a meeting with Irene Guitierrez regarding caretaking issues at Peterson Lake.

On January 22, attended a water leak seminar in Port Townsend.

### **Commissioner Roberts**

On January 18, attended a meeting of WUCC (Water Utilities Coordinating Council) in Port Hadlock.

On January 22, attended a water leak seminar in Port Townsend.

On January 23, attended the WRIA 17 Steering & Technical Committees meeting in Port Hadlock.

On January 30, attended the WRIA 17 Planning Unit meeting in Port Hadlock.

On February 14, expect to attend the annual Watershed Research presentation at the University of Washington

On February 21, expect to attend the next water leak seminar in Port Townsend

### **ACTION ITEMS**

#### *a. Quilcene Water System Resolution of Acceptance*

MOTION: By Commissioner King, Second by Commissioner Roberts, carried unanimously to adopt RESOLUTION NO. 2007-001, accepting the Quilcene Water System Improvements as constructed for the District by Lydel Construction, Inc.

#### *b. Quilcene Connection Charges*

The Manager presented a draft letter to Quilcene property owners defining charges to connect to the system.

MOTION: By Commissioner King, Second by Commissioner Roberts, carried unanimously that fees for connection to the Quilcene Water System will be the usual PUD latecomers's charges, unless applicants were customers of the old USFS system, for which grant funding reduces their fees.

### **DISCUSSION ITEMS**

#### *a. Peterson Lake - Ross arrangement*

The Resource Manager presented options for an agreement with caretakers on the Peterson Lake property, as well as comments by Lloyd Summers, attorney for the Peterson estate. The Commissioners, after discussion, agreed to continue all considerations and ask the estate's attorney to present a proposal to the Board.

*b. Deep well project - site selection recommendation*

The Resource Manager updated the Board on potential drilling sites for carrying out DOE's "Deep (research) Well" grant. The County-owned-and-maintained H.J. Carroll Park is a very strong candidate. The Resource Manager will pursue.

*c. Segregation of Assessment for LUD #3*

The Manager presented correspondence from a former PUD Manager regarding a water tap purchased in 1991 and a unfiled "Segregation of Assessment". Staff will investigate and report back.

*e. Marrowstone: Schwartz/Mumby Road Bids*

The Manager presented for review an advertisement for bids for the Quimper Water System Schwartz and Mumby Road extensions and a letter to Marrowstone Island property owners estimating construction timing and costs for the water system. Bid opening is expected March 20, 2007. There was brief discussion among the Board and members of the public regarding fire hydrants.

*d. Steve Brunette - drainage problem*

Regarding the request at the January 17 Regular Meeting by Mr. Brunette, for the PUD to assume some responsibility for an overflow of water on his property, the Manager submitted a memo-for-record outlining facts, assumptions and possible options. It would appear that, as anyone is powerless over the amount of water draining to low-lying land, the only good-neighbor assistance the PUD could give would be to breach the old retention pond on the property. The Manager will draft a response.

*f. Cleaning Glen Cove South well*

The Manager reported that, while iron bacteria was not found at the airport well, it is still not pumping correctly. A new sequence of removal of pump, brushing and high-pressure jetting of screens will be done, followed by re-testing.

*g. Commissioner Salary Increase*

Under RCW 54.12.080 and given the gross revenue of the District over \$2,00,000, the members of the Board of Commissioners are each to receive \$700 per month salary, beginning June 30, 2007.

## **MANAGER'S REPORT/OLD BUSINESS**

**At the Airport Well**, a bid from Oasis Well Drilling has been received. (See discussion)

**On the LUD 14 (Marrowstone Island) project**, regarding the North SR 116 extension, construction is near completion. (See discussion).

**Regarding Indian Island**, there are no new updates on any water system

acquisition.

**At Becket Point**, Bid Opening is scheduled for March 5, 2007; meeting of members has been scheduled for March 10.

**In Quilcene**, staff is considering painting existing water tank with future requests for funding a new tank. Land sale offer has been sent to the Skokomish Tribe.

**With regard to Olympic Mobile Village**, the Manager is continuing to secure easements from adjacent properties.

**Concerning Discovery Bay Golf Course**, the Manager has submitted a water right change application to the Department of Ecology.

### **PUBLIC COMMENT**

None

### **CORRESPONDENCE**

1. Letter from Nora Petrich, Windermere Real Estate, regarding property on Marrowstone Island and connection to the Quimper Water System.

### **EXECUTIVE SESSION**

At 7:50 p.m. the Board adjourned to Executive Session for the purpose of personnel matters.

### **ADJOURNMENT**

The meeting was adjourned at 8:20 p.m.