

PUBLIC UTILITY DISTRICT # 1
of Jefferson County
July 5, 2007

REGULAR MEETING
MINUTES

DRAFT

CALL TO ORDER

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:01 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington.

Commissioners and staff present were:

Dana Roberts, President
Wayne G. King, Vice-President
M. Kelly Hays, Secretary
James Parker, District Manager
Thomas C. Neal, District Auditor
Kate Pike, Brisa Services

AGENDA

The Agenda was approved as submitted.

APPROVAL OF MINUTES

MOTION: By Commissioner Hays, Second by Commissioner King, carried unanimously, to approve the Regular Meeting Minutes of June 20, 2007.

APPROVAL OF VOUCHERS

MOTION: By Commissioner Hays, Second by Commissioner King, carried unanimously to approve payment of:

Warrants No.12065 through 12067 in the amount of \$175,926.64; and
Warrants No.12068 through 12082 in the amount of \$19,635.19; and
Warrants No.12083 through 12135 in the amount of \$433,415.66; and
Warrant No. 12136 in the amount of \$10,000

For a Total of \$638,977.49

ITEMS FROM THE FLOOR (not listed on the Agenda)

Mo Rogers, Marrowstone Island commented on excellent work on Schwartz Road.

COMMISSIONER'S REPORTS

Commissioner King

June 28: Attended meeting of the Peninsula Development Association in Blynn

Commissioner Hays

Met with Mike McClure and Mr. Giraldi regarding pipe sizes

July 7: Expect to attend meeting of Beckett Point Fishermen's Association

Commissioner Roberts

June 26: Attended meeting of WRIA 17 Steering/Technical Committees

June 29: Attended presentation in Bremerton on Health of Hood Canal

July 7: Expect to attend meeting of WRIA 17 Planning Unit

ACTION ITEMS

none

DISCUSSION

a. Snow Creek - Irwin connections

Delayed to after Manager's Report

b. Resolutions on Resource Manager and Manager Salaries

Moved to Executive Session

MANAGER'S REPORT/OLD BUSINESS

LUD 14 (Marrowstone Island): The Department of Transportation permit has been obtained for SR116 south. Bid notice has been placed with opening expected on July 31 and award on August 1. Work on Mumby Road and Madrona Road is complete; Schwartz Road work continues. Regarding funding, approximately \$900,000 of the \$2 million Public Works Trust Fund loan is spent, with a pending expenditure of \$700,000. It may become necessary to borrow additional funds

Becket Point: Archeological examinations continue with site cleaned. Beckett Point Fishermen's Club meeting is scheduled for July 7, with Manager expected to attend. A grant offer by Jefferson County to cover archeological activities seems assured, and a related grant request of the Department of Ecology by Jefferson County Public Health is pending. Regarding a proposed schedule for contractor (Pape & Sons), it's planned to submit a work plan next week, have two weeks of digging and two weeks to report, then work to proceed with an on-site archaeological monitor. A surveyor has been hired to prepare an interval drawing of the upper site to address the erosion issue. Staff is anticipating a cost and schedule for three-phase power.

Indian Island: Nothing to report.

Quilcene: Land sale escrow is postponed. Water tank painting and security fencing is pending.

Olympic Mobile Village: Environmental Assessment has been resubmitted to RUS. Staff continues to address easement issues.

SCADA project: Permit submitted and approval pending.

Rate Study: Final draft is prepared; workshop is scheduled for August 8, 2007.

DISCUSSION*a. Snow Creek - Irwin connections*

Philip Irvin and Nancy Woofenden were present to discuss his request for connections in the Snow Creek Ranch Water Service. After lengthy discussion regarding equity to all service requests in the area, sizes of parcels and several options for obtaining water availability, the Board determined that no action can be taken at this time other than directing the Manager to assure in writing that Mr. Irvin is entitled, at the current time, to eleven hook-ups.

STAFF REPORTS: Auditor Report

The Auditor reported that all is in order.

PUBLIC COMMENT

none

CORRESPONDENCE

Letter from Philip Irvin, Seattle, WA regarding water hookups at Snow Creek Ranch

The Regular Meeting was closed to Executive Session at 6:37 p.m. for discussion of matters of personnel. The Board authorized drafting Resolutions concerning salaries for the Manager and for the Resource Manager.

ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 7:11 p.m.

Dana Roberts, President
Wayne G. King, Vice-President

M.Kelly Hays, Secretary