

PUBLIC UTILITY DISTRICT # 1
of Jefferson County
June 6, 2007
REGULAR MEETING
MINUTES
DRAFT

CALL TO ORDER

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:01 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Dana Roberts, President
Wayne G. King, Vice-President
M. Kelly Hays, Secretary
James Parker, District Manager
William Graham, District Resource Manager
Thomas C. Neal, District Auditor
Kate Pike, Brisa Services

AGENDA

The Agenda was approved with the addition of

APPROVAL OF MINUTES

MOTION: By Commissioner King, Second by Commissioner Hays, carried unanimously, to approve the Regular Meeting Minutes of May 16, 2007.

APPROVAL OF VOUCHERS

MOTION: By Commissioner Hays, Second by Commissioner King, carried unanimously to approve payment of:

Warrants No.11942 through 11953 in the amount of \$16,794.72; and
Warrants No.11954 through 11968 in the amount of \$18,588.15; and
Warrants No.11969 through 12018 in the amount of \$988,464.78;
For a Total of \$1,023,847.65

ITEMS FROM THE FLOOR (not listed on the Agenda)

Bob Henderson, Quilcene citizen, commented on the possibility of a water reservoir and the fire department usage of fire hydrants in Quilcene.

COMMISSIONER'S REPORTS

Commissioner King

May 21: Attended a presentation by the District Manager at the Marrowstone Island Community Association

May 31: Attended, with Bill Graham, a DOE watershed workshop at the Tacoma Art Museum

June 1: Tele-com with Jim Parker and representatives from Cascadia, Parmetrix and the Department of DAHP, regarding Beckett Point Sewer System

June 1: Tele-conservations with staffs of Reps. Kessler and VandeWege and Jack Turner of the Skokomish Tribe.

June 2: Telephone conversations with Lynn Kessler and Kevin VandeWege and Tom Strong, Tribal Cultural Specialist on the Tribal Council

June 3: With Jim Parker, met with Skokomish Tribe and toured the site with Gary Wesson, archeologist

June 4: With Jim Parker, met with S'Kallam-Jamestown representatives

June 5: Tele-conferences with legislators, news media, staff

June 6: Tour the Deep Well facility

June 7: Expect to visit Beckett Point site with tribes

June 8: Expect to visit Beckett Point with tribal representatives

Commissioner Hays

May 21: Attended a presentation by the District Manager at the Marrowstone Island Community Association

Spent two days in the field with District employee, Mike McClure

Commissioner Roberts

Was out-of-town for approximately two weeks

ACTION ITEMS

a. Jefferson County "Stop Work" on Schwartz Road

The Manager presented correspondence regarding the stopping (by Jefferson County Department of Public Works) of work to install pipe on Schwartz Road, Marrowstone Island (LUD 14 project). Both Jefferson County Commissioner David Sullivan and Jefferson County Director of Community Development Al Scalf were present for comments and discussion, expressing willingness to facilitate an understanding. After discussion, the Board took the following ACTION:

MOTION: By Commissioner Hays, Second by Commissioner King, carried unanimously, to schedule a public meeting with PUD No. 1 BOC, Jefferson County BOCC and Jefferson County Department of Public Works to

discuss expansion of road crossings on Marrowstone Island (LUD 14).

b. Union Contract Approval

MOTION: By Commissioner King, Second by Commissioner Hays, carried unanimously, to accept the Labor Agreement by and between Jefferson County Public Utility District No. 1 and Laborers Local No. 252

c. Beckett Point LOSS - suspended work

Jim Parker updated the Board on the stop of work at Beckett Point due to the finding of human bones, assumed to be of archeological and/or Native Indian significance. He presented correspondence from Stephenie Kramer, DAHP (Department of Archeology and Historical Preservation), citing the appropriate RCW concerning disturbance of Indian Graves, as well as correspondence from Jefferson County citing the relevant County Code. A "Suspend Work Order" has been issued to Pape and Sons Construction. Mr. Parker apprised the Board of expenditures thus far and possible current options. It was noted that the Beckett Point Fishermen's Club is commissioning a memorial plaque to be placed at the site.

Residents of Becket Point (Ed Edwards, Bill Smith, Keith Hanson, Patti Sahlinger), as well as BOC Commissioner Sullivan and CCD Director Al Scalf were present for discussion and it was determined that a meeting is to be held on Monday, June 11, 2007, 1:30 p.m. at the Jefferson County Commissioners' Chambers, inviting all affected parties, including legislators, tribal representatives, residents and staff, for the purpose of discussion and identification of options.

d. Kala Point Water System Offer

The Manager presented draft correspondence to Virgil Fox regarding the PUD current position on purchase of the Kala Point Water System. No ACTION was taken.

DISCUSSION

a. Capital and Operating Budget Grant Proposals - Watershed Planning

Bill Graham updated the Board on the applications for Department of Ecology Capital and Operating Budget funding to be prioritized by the WRIA 17 Planning Unit, four of which are from the Jefferson County PUD No. 1 (Chimacum Valley Nested Piezometers, Digital Well Logger Network, Dabob Bay Hydrogeologic Characterization, and Drought Contingency Planning).

b. Web Site

Given current time constraints, it has been difficult to keep the PUD website current. Plans are in place to train additional staff for assistance.

c. Snow Creek connections - Irwin

The Manager presented for review a letter from Philip Irvin, Seattle, WA regarding water hookups at his Snow Creek Ranch acreage. Staff will continue to address.

d. Resolution: Canceling Warrants over one year old

The Manager presented draft Resolution 2007-008, canceling outstanding warrants that have not been redeemed within one year, for review. Action at a later date.

e. Press Release Person/Responsibility

Deferred

f. Recognition for the Chimacum Baseball State Champs

The Manager presented a congratulatory letter from the BOC to members of the Chimacum 2007 State Champion A Baseball team.

g. Resolution: Resource Manager Pay

The Manager presented for review Resolution No. 2007-006, setting the District Resource Manager's Compensation. After discussion, it was proposed that the District Resource Manager receive a 20 per cent pay raise. Action at a later date.

h. Resolution: PUD Manager Pay

The Manager presented for review Resolution No. 2007-007, setting the District Manager's Compensation. After discussion, it was proposed that the District Manager receive a 25 per cent pay raise. Action at a later date.

i. Cross Connection Control

The Manager presented for review requirements for new residential and non-residential services addressing cross-connection control. With addition of a Quilcene Water System and LUD 14 on Marrowstone Island, any policy changes are to be addressed.

MANAGER'S REPORT/OLD BUSINESS

Airport Well: Well pumping is currently at 95 gpm. Decommissioning of the old well has been carried out by Lofall. Port of Port Townsend plans to extending a fire-flow water line to service new hangars.

LUD 14 (Marrowstone Island): North SR 116 extension, Mumby Road and Madrona Road construction is completed; Schwartz Road is under way. Staff continues work on bid package for SR-116 south, to include Nolton and Fort Gate Roads; hoped-for advertising on June 21, with bid opening hoped for on July 31.

Becket Point: See discussion

Quilcene: Close of escrow for land sale is pending. There are currently 23 meters installed, and several potential ratepayers are beginning the hook-up process. Painting the existing storage tank and adding a security fence

will be addressed.

Olympic Mobile Village: Environmental Assessment to RUS has been resubmitted. Staff continues to address easement issues.

SCADA project: Permit submitted..

PUBLIC COMMENT

None

CORRESPONDENCE

None

STAFF REPORT

Auditor's Report

None

ADJOURNMENT

MOTION: By Commissioner King, Second by Commissioner Hays, carried unanimously, to adjourn the Regular Meeting at 9:05 p.m.