

**PUBLIC UTILITY DISTRICT # 1
of Jefferson County
May 2, 2007**

**REGULAR MEETING
MINUTES**

CALL TO ORDER

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:00 p.m. at the District Office, 230 Chimacum Road, Port Hadlock, Washington. Commissioners and staff present were:

Dana Roberts, President
Wayne G. King, Vice-President
M. Kelly Hays, Secretary
James Parker, District Manager
Thomas C. Neal, District Auditor
Kate Pike, Brisa Services

AGENDA

The Agenda was approved with the addition of Letter to Marrowstone Island property owners regarding water availability, discussion of late fees, and a WPUD proposal regarding TVW.

APPROVAL OF MINUTES

MOTION: By Commissioner King, Second by Commissioner Roberts, carried unanimously, to approve the Regular Meeting Minutes of April 18, 2007 and the Special Meeting Minutes of April 25, 2007.

APPROVAL OF VOUCHERS

MOTION: By Commissioner Hays, Second by Commissioner King, carried unanimously to approve payment of:
Warrants No.11856 through 11886 in the amount of \$139,704.79

ITEMS FROM THE FLOOR (not listed on the Agenda)

None

COMMISSIONER'S REPORTS

Commissioner King

April 16: Attended meeting of Jefferson County Planning Commission

April 17: Attended meeting of WRIA 16 in Hoodspport

April 25: Attended Beckett Point legal meeting

May 2: Expect to attend meeting of Jefferson County Planning Commission

May 9: Expect to attend Quilcene Chamber meeting regarding JPUD Quilcene Water Distribution System

Commissioner Hays

April 25: Attended Beckett Point legal meeting

May 16, 17, 18: Expect to attend WPUDA meeting in Lake Chelan to discuss TVW cable program (see ACTION below)

Commissioner Roberts

April 24: Attended extended WRIA 17 Steering & Technical Committees meeting

April 25: Attended County Infrastructure Board meeting at Port Townsend Courthouse

May 10: Expect to attend Olympic Water Users' Group meeting in Quilcene

ACTION ITEMS

a. Interlocal Agreement with Jefferson County - county road right-of-way

MOTION: By Commissioner Hays, Second by Commissioner King, carried unanimously, to authorize signing an Interlocal Agreement between Jefferson County and Jefferson PUD No. 1 providing for mutually beneficial work, equipment rental or materials, particularly in conjunction with installation of JPUD's LUD 14 infrastructure on Marrowstone Island.

DISCUSSION

a-1. Marrowstone Island Letter to property owners

The Board discussed the issuance of water availability letters to property owners seeking building permits.

a-2. Marrowstone Island DOT permit

The Manager presented for information a memo for record and correspondence from James Narramore, Washington Department of Transportation, regarding Marrowstone Island SR 116 permitting.

b. Marrowstone Island SRF Loan Request

The Manager presented certification application information for the Washington State Drinking Water State Revolving Fund (SRF) program for low-interest loan.

c. Union Contract

Deferred to Executive Session

d. Beckett Point financing

The Manager presented correspondence and information regarding terms and conditions for a financing program offered by First Federal Savings & Loan of Port Angeles for the Beckett Point sewer system project

e. Watershed planning/Instream Flow letter to City

The Manager presented the final draft letter to the City of Port Townsend (with copies to Jefferson County Board of Commissioners) regarding long-term planning for the management and provision of adequate potabel to both future residents and sustaining water-dependent natural and cultivated resources in Eastern Jefferson County.

f. Resolution No. 2006-007, Accepting Water main extension - Quimper

The Manager presented a draft Resolution, to be presented for Action at the May 16, 2007 Regular Meeting, accepting watermain extension to the Quimper-Glen Cove South Water System.

g. Resolution No. 2007-004, Transfer of water assessment - LUD #3

The Manager presented a draft Resolution, to be presented for Action at the May 16, 2007 Regular Meeting, ordering a transfer of water Assessments on the Assessment roll of LUD #3.

h. Late Fees

Commissioner Hays reported on a rate payer contacting him regarding late fees owed. After brief discussion, the matter was referred to staff.

i. WPUD Proposal: TVW

Commissioner Hays reported on a proposal by the WPUDA to offer a donation in support of a cable television program that would promote Public Utility Districts and make information available (particularly around legislative issues) to the public.

MOTION: By Commissioner Roberts, Second by Commissioner King, carried unanimously to endorse the WPUDA expenditure to support TVW cable programming.

MANAGER'S REPORT/OLD BUSINESS

Airport Well: New well is drilled to approximately 130 feet. Screen has been ordered. Decommissioning of old well has been authorized.

LUD 14 (Marrowstone Island): Regarding the North SR 116 extension, construction is completed and final clean-up is pending. The Schwartz/Mumby extensions are set to begin.

Becket Point: Construction by Pape & Sons Construction, Inc. and excavation by Shold has begun at a rapid clip. Investigation for interim financing continues.

Quilcene: Close of escrow for land sale is pending. Department of Health approval should be received within the week. PUD to arrange hook-up.

Olympic Mobile Village: Environmental Assessment has been re-submitted to RUS .

SCADA project: The consultant continues to work with Clallam County and Jefferson County Permit Center.

PUBLIC COMMENT

None

CORRESPONDENCE

None

STAFF REPORT

Auditor's Report

All is in order.

EXECUTIVE SESSION

There being no further business, the President adjourned to Executive Session at 8:01 p.m. for purposes of personnel and Union contract discussion.

ADJOURNMENT

The Executive Session and the Regular Meeting were adjourned at 8:33 p.m.

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